

YSGOL GYMRAEG TEILO SANT

Ffôn: 01558 823489

E-bost: admin@teilosant.ysgolccc.org.uk

www.teilosant.ysgolccc.org.uk

@YsgolTeiloSant

Annwyl riant /warcheidwad,

Dyma drefniadau'r ysgol ar gyfer derbyn a chasglu eich plant.

GOFYNNIR I CHI ADAEL EICH PLANT WRTH Y GATIAU GYDAG AELOD O STAFF (HEBLAW AM RIENI MEITHRIN/DERBYN)

BORE

Amser Mynediad 08:50-09:05 yn unig. **Yr unig fynediad ar ôl 09:05 fydd y prif fynedfa.**

Mynediad

1. Gât Meithrin /Derbyn (caniateir i rieni plant meithrin a derbyn yn unig i ymgynnull wrth y wal Meithrin/Derbyn).
2. Gât Co-op/llwybr.
3. Gât tu allan i gaban bl.5/6.

Ni fydd mynediad drwy'r prif fynediad ar yr amserau hyn.

Fe fydd aelod o staff wrth pob gât i dderbyn eich plentyn. Annogir i chi ddefnyddio y gât agosaf i ddosbarth eich plentyn ifancaf. Yn ogystal, fe fydd aelod o staff ychwanegol ar gael i oruchwylio'r brodyr/chwirydd hŷn i'r iard.

PLANT RHAN AMSER

Mynediad -Gât Meithrin /Derbyn 11:30 – 11:35 a 12:45 – 12:50.

PRYNHAWN

1. Gât Meithrin /Derbyn 15:15 – 15:25 a 15:30-15:40
2. Gât Co-op/llwybr. 15:15- 15:25 a 15:30 – 15:40
3. Gât tu allan i gaban bl.5/6. 15:30 - 15:40

Os y dymunir cyfleu neges ar frys neu i drefnu cyfarfod gydag aelod o staff, gofynnir i chi gysylltu drwy ymweld â'r swyddfa, ffonio'r swyddfa, nodyn mewn amlen neu drwy e-bost. (Os oes mater o bryder mawr cofiwch fod croeso i gysylltu a'r swyddfa i wneud y trefnidau priodol.)

Mae polisi drws agored yr ysgol dal yn flaenoriaeth er mwyn sicrhau ethos o gydweithio effeithiol rhwng yr ysgol a'r rhieni.

Yr Eiddoch yn Gywir

Mr SR James
Pennaeth

YSGOL GYMRAEG TEILO SANT

Ffôn: 01558 823489

E-bost: admin@teilosant.ysgolccc.org.uk

www.teilosant.ysgolccc.org.uk

@YsgolTeiloSant

Dear parent / guardian,

These are the school's arrangements for receiving and collecting your children.

WE ASK YOU TO LEAVE YOUR CHILDREN AT THE GATES WITH A MEMBER OF STAFF (EXCEPT NURSERY / RECEPTION PARENTS)

MORNING

Access

1. Nursery / Reception Gate (parents of nursery and reception children to assemble by the wall outside Nursery / Reception).
2. Co-op / path gate.
3. Gate outside Y5 / 6 portacabin.

Access through the main entrance will not be available.

Access Time 08:50 - 09: 05. The only access after 9:05 will be the main entrance

A member of staff will be at each gate to receive your child. You are encouraged to use the gate closest to your youngest child's class. In addition, there will be another member of staff to supervise brothers / sisters onto the yard.

PART TIME CHILDREN

Access - Nursery/reception gate Gates open 11:30 – 11:35 and 12:45 – 12:50.

AFTERNOON

1.Nursery/Reception Gate Gates open 15:15 – 15:25 and 15:30 -15:40

2. Gate Co-op / path. Gates open 15:15- 15:25 and 15:30 - 15:40

3. Gate outside cabin Y5 / 6. Gates open 15:30 - 15:40

If you wish to send an urgent message or arrange a meeting with a member of staff, please contact us by visiting the office, telephone the office, send a note in an envelope or via e-mail. (If there is an issue of major concern please feel free to contact the office to make the appropriate arrangements

The open door policy of the school is a priority to ensure an ethos of effective co-opertaion between parents and children.

Yours Sincerely

Mr SR James
Headteacher